

Billing Accuracy Tips and Tricks

Pacific Users Group

April 23-25, 2007

Glendale *Water & Power*

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Accounting & Billing Supervisor

QA Reports

- Why be proactive?
- What are we looking for?
- How do we find things?

Why be Proactive?



- Where might the ball be dropped?
 - People
 - System Programming

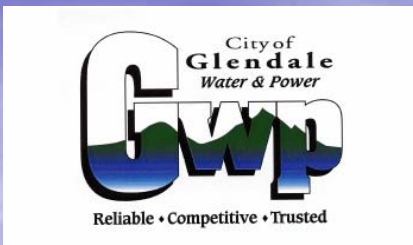
Why be Proactive?

- Extra resources/time needed to correct data problems – re-run jobs
- Time = \$\$\$
- Lost revenue

Why be Proactive?



- Bad public relations with customers
(good thing we don't use camera phones)



GLENDALE WATER & POWER, CA

- Customer Base 89,000
- Services Billed
 - Electric 83,000 meters
 - Water 33,000 meters
 - Rubbish
 - Sewer
 - Hazardous Waste
 - Industrial Waste
 - Paramedic
 - Fiber Optics
 - Public Benefit Programs
 - Fire Permits

What are We Looking for?

- Accuracy
- Set-ups
- Bill Codes
- Rates
- Usage
- Meter information
- Meter Reads
- Dates
- Discounts/programs
- Account Status
- Services
- Variances
- Number of days
- Unbilled Accounts
- Meter Estimates
- Exemptions
- Zero Consumption
- Net Metering
- Etc, Etc, Etc...

How do We look for it?



Quality Assurance

- Harris Reports
- Crystal Reports
- MVRS Reports
- Internal Controls
- Checks and Balances

Billing Accuracy

Using Harris Reporting Tools

- Meter Reading Verification
- Unbilled Active Accounts Report
- Consecutive Estimates
- Billing Journal – Read Verification

Meter Reading Verification

Enter selection criteria into form

METER READING VERIFICATION

Cycles	:	<input type="text"/>	Accounts	:	<input type="text"/>
Routes	:	<input type="text"/>	Services	:	<input type="text"/>
Status	:	<input type="text"/>	Usage Type	:	<input type="text"/>

TEST FAILED

Non Variance Errors	:	<input type="checkbox"/>	Non Zero Check Meters	:	<input type="checkbox"/>
Variance Errors	:	<input type="checkbox"/>	High1/Low1 Estimate	:	<input type="checkbox"/>
Rollovers	:	<input type="checkbox"/>	High2/Low2 Estimate	:	<input type="checkbox"/>
Credit Bills	:	<input type="checkbox"/>	Zero Usage	:	<input type="checkbox"/>
Skipped Readings	:	<input type="checkbox"/>	Invalid Meter	:	<input type="checkbox"/>
Inactive With Usage	:	<input type="checkbox"/>	Estimates Failure	:	<input type="checkbox"/>
High Usage	:	<input type="checkbox"/>	Final Pending Account	:	<input type="checkbox"/>

Order By:

Enter cycles...

Output to: /tmp/ifx29695

OK
Cancel

Unbilled Active Accounts

Unbilled Active Accounts

Unbilled Active Accounts

Enter selection criteria into form

UNBILLED ACTIVE ACCOUNTS

Last Bill Date : <=022207

Cycle : 2

Route : 70

Account No :

Services : W|E

Include Finals : N

Include Inactives : Y

Enter [Y]es or [N]o for the finals ...

OK

Cancel

Unbilled Active Accounts - Occupants

Unbilled Active Accounts

Unbilled Active Accounts

Enter selection criteria into form

UNBILLED ACTIVE ACCOUNTS

Last Bill Date : =

Cycle : 2

Route : 70

Account No :

Services : W|E

Include Finals : N

Include Inactives : Y

Enter [Y]es or [N]o for the finals ...

OK

Cancel

Consecutive Estimates

Enter selection criteria into form

CONSECUTIVE ESTIMATES BY READING DATE

Cycle : 3

Route :

Service Type : E

Sort By : 1 (1=cyc/rte/wlk,2=account)

New Page per Cycle : N

Consecutive Estimates : 3

Enter minimum number of consecutive estimate to return...

OK

Cancel

Consecutive Estimates

Glendale Water and Power		CONSECUTIVE ESTIMATES BY READING DATE				04-19-2007		Page: 1		
Cycle	Rte	Walk	Account No	Name	----- Service Address -----	Home Tel.	Bus. Tel.	Sex.	Last Reading	No. Est
3	309	1080	33092225-00	CITY OF GLENDALE	501 HARM AVE			E	03-29-2007	15
3	309	690	33090800-00	CITY OF GLENDALE	967 DORAN ST			E	03-27-2007	8
3	309	470	33092850-00	CITY OF GLENDALE	1290 ROSSMOYNE ST			E	03-29-2007	11
3	279	1510	32794633-03	OCCUPANT CALL (818) 548-3	1529 FLOWER ST			E	03-27-2007	3
3	219	350	32191450-02	OCCUPANT CALL (818) 548-3	1343 GLENWOOD RD			E	03-20-2007	7
3	149	1690	31491200-03	GLENDALE CENTRAL SDA SPA	821 BROADWAY	818-438-4381	(818)243-3006	E	04-05-2007	5
3	139	1640	50005032-02	OCCUPANT CALL (818) 548-3	465 FERNANDO CT			E	04-03-2007	8
3	139	1630	31393180-07	OCCUPANT CALL (818) 548-3	465 FERNANDO CT			E	04-03-2007	9
3	139	1600	31393155-09	OCCUPANT CALL (818) 548-3	450 FERNANDO CT			E	04-03-2007	9
3	119	2160	31194750-07	OCCUPANT CALL (818) 548-	1111 CENTRAL AVE			E	04-02-2007	8
3	109	750	31091825-00	CITY OF GLENDALE	1601 MOUNTAIN ST			E	04-04-2007	4
3	109	180	50006200-00	CALTRANS	2090 FERN LN	213-620-3896	916-227-9345	E	04-02-2007	6

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Billing Journal Reading Verification

Action	Add	Update	Delete	Find	Browse	Nxt	Prv	Options	Quit
--------	-----	--------	--------	------	--------	-----	-----	---------	------

Additional options

B I L L I N G J O U R N A L

Cycle : 2
Route : 207
Consumption Month: 2007-04

Batch Number : 39679
Created By : avickson

Error Log

Billing Entry

Reading Verification

Date Correction

Calculation

Verification Listing

Bill Print

Journal Print

Journal Statistics

Post

(1 of 30)

OK
Cancel
Return
More
Batch Xfer
Send eBills

Billing Journal Reading Verification cont.

Enter selection criteria into form

METER READING VERIFICATION

Accounts :

Services :

Tests Failed

Non Variance Errors	:	<input type="text" value="N"/>
Variance Errors	:	<input type="text" value="N"/>
Rollovers	:	<input type="text" value="Y"/>
Credit Bills	:	<input type="text" value="N"/>
No Bills	:	<input type="text" value="N"/>
Inactive With Usage	:	<input type="text" value="N"/>
High Usage	:	<input type="text" value="Y"/>
Non Zero Check Meters	:	<input type="text" value="N"/>
Estimated Meters	:	<input type="text" value="N"/>

OK

Cancel

Billing Journal

Reading Verification cont.

Glendale Water And Power		METER READING VERIFICATION										mrowan		04-19-2007 17:16		Page:1	
		1-Non Variance		2-Variance		* 3-Rollover		4-Credit Bill									
		5-No Bill		6-Inac. Usage		* 7-High Usage		8-Check Mtr		9-Estimated							
Tests Failed	Walk	Bill Code	MtrPos	Meter	Estimate	Actual	Days	Dial	Mult.	Previous	Current	Usage	Typ	UOM			
				-- Avg Per Day --						----- Readings -----							
Cycle: 2																	
Route: 198																	
21985020-09 YOUNG YI																	
1	3	5230	L1A	1 0000045561	729	9.4	9.3	55	4	1.0	9795	309	MR	514.00	1		
21985620-01 GILBERT KWON																	
1	3	5780	L1A	1 0000045170	1221	25.2	23.3	55	4	1.0	9471	755	MR	1284.00	1		
2 Accounts listed in Route 198																	
Route: 207																	
22072260-02 G AMIRIAM																	
1	3	1490	L1A	1 0000100112	1857W	46.5	41.5	55	5	1.0	99011	1291	MR	2280.00	1		
1 Accounts listed in Route 207																	
Route: 208																	
22080820-07 M W NIHILL																	
1	3	520	L1A	1 0000032552	2064	19.6	17.4	55	4	1.0	9236	194	MR	958.00	1		
22080910-01 R A GOHL																	
1	3	580	L1A	1 0000039521	2048	86.3	75.4	55	4	1.0	9322	3468	MR	4146.00	1		
22082110-00 KIMBERLY BRADSTREET																	
1	3	1320	L1A	1 0000064593	1900W	32.6	30.4	55	4	10.0	9932	99	MR	1670.00	1		
22083610-01 KNAR BAZIKYAN																	
1	3	2290	L1A	1 0000037439	2054	6.5	6.9	54	4	1.0	9812	182	MR	370.00	1		
4 Accounts listed in Route 208																	

Billing Accuracy- Using Reporting Tool – Crystal

- Cycle vs. Billcode
- Incorrect Meter Install
- Meter Points vs Meter Types
- Correct # of Services
- Incorrect dates
- Unbilled Over 30 days
- Recognizable names for exemptions
- Summary (delayed) Billing

Tax Exemptions

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RECOGNIZABLE NAMES FOR UTIL TAX EXEMPTION- ACTIVE ACCOUNTS

05/02/2005

<u>debtor no</u>	<u>account no</u>	<u>occ</u>	<u>name</u>	<u>utility type</u>	<u>flat bill info</u>
218376	12510680	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
218403	12510681	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
218404	12510682	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
218377	12510683	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222740	12510687	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222741	12510689	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222742	12510690	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222743	12510691	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
226186	12711326	6	CITY OF GLENDALE	T UTILTX	
226187	12711396	10	CITY OF GLENDALE	T UTILTX	
223697	12711781	5	CITY OF GLENDALE	T UTILTX	
201304	20360575	5	CITY OF GLENDALE HOUSING AUTHO	T UTILTX	T_EXPT UTILITY TAX EXEMPTION
213153	20434200	2	CITY OF GLENDALE	T UTILTX	T_EXPT UTILITY TAX EXEMPTION
218669	20580325	10	CITY OF GLENDALE	T UTILTX	T_EXPT UTILITY TAX EXEMPTION
222744	22486465	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222745	22486470	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222746	22486475	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222747	22486480	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222748	22486485	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222749	22487640	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222750	22487650	5	CITY OF GLENDALE HOUSINB AUTH	T UTILTX	
222751	22487660	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222752	22487670	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222753	22487680	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222754	22487690	5	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222173	22573460	2	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
222174	22573540	1	CITY OF GLENDALE HOUSING AUTH	T UTILTX	
139848	31195050	1	CITY OF GLENDALE	T UTILTX	T_EXPT UTILITY TAX EXEMPTION
151869	32593700	17	CITY OF GLENDALE	T UTILTX	T_EXPT UTILITY TAX EXEMPTION
216803	50005638	1	CITY OF GLENDALE	T UTILTX	T_EXPT UTILITY TAX EXEMPTION

8.5 x 11 in 1 of 1

Usage Over 5000 KWH

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ELECTRIC HISTORY - L2A REVIEW - USAGE OVER 5000 kWh/ MONTH (166.66/day)

ROUTE TO: BILLING SUPERVISOR, CS OPERATIONS MANAGER, GWP ELECTRIC METER SHOP

5/2/2005 Data Date May have billing error included
Check Account

account_no	L2A BILLCODES - IN-ELIGIBLE ACCOUNTS- USAGE TOO HIGH	service address	meter#	cycle	Over 5K Monthly
					meter point
20221270-7	BAILEYS BEVERAGES	4106 SAN FERNANDO RD D	0000085525	Bi-Monthly	Yard-Meter Change Needed 3
20221270-7	0000085610 L2A	8,493 kWh 136.98 Avg.	62 Days	6/2/2004	MR 1
20221270-7	0000085610 L2A	10,718 kWh 175.70 Avg.	61 Days	8/2/2004	MR 1
20221270-7	0000085610 L2A	10,727 kWh 181.81 Avg.	59 Days	9/30/2004	MR 1
20221270-7	0000085610 L2A	9,855 kWh 161.56 Avg.	61 Days	11/30/2004	MR 1
20221270-7	0000085610 L2A	9,768 kWh 157.55 Avg.	62 Days	1/31/2005	MR 1
20221270-7	0000085610 L2A	11,472 kWh 197.79 Avg.	58 Days	3/30/2005	MR 1
33095010-1	SPANISH BROADCASTING S	PENNERTON DR	0000092978	Monthly	Yard-Meter Change Needed 4
33095010-1	0000092978 L2A2	19,200 kWh 548.57 Avg.	35 Days	12/1/2004	MR 2
33095010-1	0000092978 L2A2	46,960 kWh 769.84 Avg.	61 Days	1/31/2005	MR 2
33095010-1	0000092978 L2A2	18,520 kWh 771.67 Avg.	24 Days	2/24/2005	MR 2
33095010-1	0000092978 L2A2	25,640 kWh 776.97 Avg.	33 Days	3/29/2005	MR 2
10255860-9	4 OVER	521 W WINDSOR RD	0000101254	Bi-Monthly	Yard-Meter Change Needed 4
10255860-9	0000101254 L2A2	9,064 kWh 161.86 Avg.	56 Days	4/30/2004	MR 2
10255860-9	0000101254 L2A2	9,446 kWh 149.94 Avg.	63 Days	7/2/2004	MR 2
10255860-9	0000101254 L2A2	12,680 kWh 204.52 Avg.	62 Days	9/2/2004	MR 2
10255860-9	0000101254 L2A2	16,048 kWh 263.08 Avg.	61 Days	11/2/2004	MR 2
10255860-9	0000101254 L2A2	17,585 kWh 283.63 Avg.	62 Days	1/3/2005	MR 2
10255860-9	0000101254 L2A2	24,533 kWh 415.81 Avg.	59 Days	3/3/2005	MR 2
33091165-0	CITY OF GLENDALE	1530 SHERIDAN RD	0000114662	Monthly	Yard-Meter Change Needed 11
33091165-0	0000114662 PC1A	900 kWh 31.03 Avg.	29 Days	4/27/2004	MR 1
33091165-0	0000114662 PC1A	18,900 kWh 651.72 Avg.	29 Days	5/26/2004	MR 1
33091165-0	0000114662 PC1A	7,700 kWh 233.33 Avg.	33 Days	6/28/2004	MR 1

8.5 x 11 in 1 of 3

Batches in Progress

4/24/2007

BILLING AND ADJUSTMENT BATCHES IN PROCESS

<u>batchnum</u>	<u>userid</u>	<u>batchty</u>	<u>route</u>	<u>use</u>	<u>reconci</u>	<u>ca</u>	<u>ca</u>	<u>ca</u>	<u>bills</u>	<u>billsby</u>	<u>illsbatc</u>	<u>journ</u>	<u>journal</u>	<u>urnalnum</u>	<u>consmonth</u>
AJ			ADJUSTMENT JOURNAL												
37630	tklipfel	AJ 06/22/2006			0		1	tklipfel	0						2006-10
37630	tklipfel	AJ 06/28/2006			0		1	tklipfel	0						2006-10
37630	tklipfel	AJ 07/25/2006			0		1	tklipfel	0						2006-10
37630	tklipfel	AJ 10/02/2006			0		1	tklipfel	0						2006-10
BD			DELAYED BILLING												
37659	gm krtchy	BD 10/02/2006			0	N	1	gm krtchy	0						2006-10
37661	gm krtchy	BD 10/02/2006			0	N	1	gm krtchy	0						2006-10
37663	gm krtchy	BD 10/02/2006			0	N	1	gm krtchy	0						2006-10
37664	gm krtchy	BD 10/02/2006			0	N	1	gm krtchy	0						2006-10
37665	gm krtchy	BD 10/02/2006			0	N	1	gm krtchy	0						2006-10
BJ			BILLING JOURNAL												
37636	dm ouw	BJ 10/02/2006			0	N	1	dm ouw	1	jperley	27036		0		2006-09
37640	bp ace	BJ 10/02/2006			0	N	1	bp ace	0				0		2006-09
37641	gm krtchy	BJ 10/02/2006			0	N	1	gm krtchy	0				0		2006-09
37649	tklipfel	BJ 10/02/2006			0	N	1	tklipfel	0				0		2006-09
37653	jperley	BJ 10/02/2006			0	N	1	jperley	1	jperley	27035		0		2006-09
37656	tklipfel	BJ 10/02/2006			0	N	1	tklipfel	0				0		2006-10
37657	gm krtchy	BJ 10/02/2006	258		0	N	1	gm krtchy	1	gm krtchy	27034		0		2006-10
37658	tklipfel	BJ 10/02/2006			0	N	1	tklipfel	1	mpadron	27038		0		2006-10
37660	tklipfel	BJ 10/02/2006			0	N	1	tklipfel	1	mpadron	27037		0		2006-10
37666	gm krtchy	BJ 10/02/2006			0	N	1	gm krtchy	0				0		2006-10
37667	dm ouw	BJ 10/03/2006			0	N	1	dm ouw	0				0		2006-10

Extra Charge Journal Adjusted Usage

4/24/2007

EXTRA CHARGE JOURNAL FOR THE MONTH OF: 7 / 2006

Journal	EC#	StatCode	Calculated \$/unit	BillCode	Categ	Amou	Usage	Acct
EC	6464	E_ADJ	\$ 0.0427	L2A	A	(\$3.50)	(82)	12456391 2
EC	6464	E_ADJ	\$ 0.0427	L1A	M	\$3.50	82	12456481 2
EC	6464	E_ADJ	\$ 0.0427	L1D	S	(\$10.97)	(257)	21221810 1
EC	6465	E_ADJ	\$ 0.0427	L2A	A	\$17.29	405	11757910 2
EC	6465	E_ADJ	\$ 0.0427	L2A	A	\$17.98	421	11771310 1
EC	6465	E_ADJ	\$ 0.0427	L2A	A	\$3.03	71	32241930 0
EC	6466	E_ADJ	\$ 0.0427	L2A	SB	(\$4.70)	(110)	31394245 1
EC	6466	E_ADJ	\$ 0.0427	L2A	SB	(\$5.76)	(135)	31394262 3
EC	6466	E_ADJ	\$ 0.0427	LD2A	C	(\$94.45)	(2,212)	32095200 0

Delayed Billing Accounts with Pending reads

summarybilling (Preview) - Microsoft Word

Data Date : 4/24/2007

SUMMARY BILLING ACCOUNTS WITH DELAYED READS

Name	Count from Tickler	Calculated Count	Debtor No	Utility Type	Meter No	Read Date	Meter Info	Last Read
1100 BROADWAY LLC	15	15	242341					
10545700 9 1100 BROADWAY LLC				W	0000042766	2/4/2004	DELAYED READ	3000
A NOISE WITHIN	4	4	163751					
32290970 3 A NOISE WITHIN				W	0000039407	4/18/2007	DELAYED READ	0
32290975 11 A NOISE WITHIN				W	0000039477	4/18/2007	DELAYED READ	2000
32291000 4 A NOISE WITHIN				E	0000088968	4/18/2007	DELAYED READ	77102
32291055 9 A NOISE WITHIN				E	0000139358	4/18/2007	DELAYED READ	4743
AGNES M RICHARDS	2	2	138873					
ALTURA AVE 96 LLC	96	95	238168					
AMERICANA AT BRAND LLC	8-	8	103971					
50008286 0 AMERICANA AT BRAND LLC				E	0000089834	4/16/2007	DELAYED READ	14421
50008338 0 AMERICANA AT BRAND LLC				E	0000153489	4/16/2007	DELAYED READ	17945
50008339 0 AMERICANA AT BRAND LLC				E	0000132550	4/16/2007	DELAYED READ	7515
50008340 0 AMERICANA AT BRAND LLC				E	0000137418	4/16/2007	DELAYED READ	12273
50008341 0 AMERICANA AT BRAND LLC				E	0000091127	4/16/2007	DELAYED READ	9017
50008846 0 AMERICANA AT BRAND LLC				W	0000086009	4/16/2007	DELAYED READ	9800
ARMENIAN CULTURE	3	3	133088					
AT & T-B	18	2	159401					
AT & T-B	33	31	159403					
AT & T-C	13	1	159404					
AT & T-E	18	1	159401					
AT&T-A	8-	8	249571					
AT&T-C	13	12	159404					
AT&T-D	8-	9	180059					
AT&T-E	18	17	159401					
AT&T-F	14	14	159400					
50008383 0 AT&T-F				E	0000151801	4/19/2007	DELAYED READ	310
50008385 0 AT&T-F				E	0000155780	4/19/2007	DELAYED READ	29
50008386 0 AT&T-F				E	0000152844	4/19/2007	DELAYED READ	0
AUTOMATION PLATING CORP	4	4	141241					
CENTRAL DIAGNOSTIC IMCNG NTRK	6	6	160501					

REC TRK EXT OVR English (U.S)

Delayed Billing Report by debtor number - summary

delayed billing report9rev3 - Microsoft Word

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Normal Times New Roman 12 B I U 85% Read PDF Converter 4.0

DELAYED BILLING REPORT - CRYSTAL VERSION 9 REV 3
04/28/2007

Debtor Number 163,751
A NOISE WITHIN

Account #	Service Address	Service Period From	Service Period To	Previous Billing	Previous Balance	Payment/Adl Chrg	Balance Forward	Deposit	Current Charges	TOTAL
32,290,970.00	234 S BRAND BLVD	03/20/2007	04/18/2007	2561	2561		2561	0.00	2561	5122
32,290,975.00	234 S BRAND BLVD	03/20/2007	04/18/2007	9673	9673		9673	0.00	9288	18961
32,291,000.00	234 S BRAND BLVD	03/20/2007	04/18/2007	17642	17642		17642	0.00	20147	37789
32,291,055.00	234 S BRAND BLVD	03/20/2007	04/18/2007	2,065.49	2,065.49		2,065.49	0.00	2,212.35	4,277.84

4 Accounts

Page 1 Sec 1 1/1 At 0.1" Ln 70 Col 1 REC TRK EXT OVR English (U.S)

Quality Assurance



The more
information you
have available ...
the more people
want!

Quantify Errors

IMPACTS & COSTS OF ERRONEOUS DATA:				
DATA ELEMENT				
Correcting Error in Wrong Stat Code Used in Adjustment	10 OCCURANCES ANUALLY			
	Customer	Finance	GL and Training	Billing
IMPACT - HOW	History looks odd	Cash out of balance	Time to Research & Make recommendation for Change in Training	Staff Training
# OF HOURS		2	4	1
COST PER HOUR		\$ 50.00	\$ 45.00	\$ 25.00
# OF STAFF		2	1	4
COSTS PER INSTANCE		\$ 200.00	\$ 180.00	\$ 100.00
# OF INSTANCES		10	10	10
OVERALL COST \$		\$ 2,000.00	\$ 1,800.00	\$ 1,000.00
		TOTAL	\$ 4,800.00	

Joint Discussion

What Do You Do???

Deposit Balancing

Deposit Activity

Deposit Activity "APPLIED"

Post Month: 8 / 2006

Deposits:	\$197,503.10	Deposits Returned:	\$0.00	NSF Reversal:	\$0.00
Next Deposits:	\$100.00	Next Deposits Returned:	\$0.00		

CASH RECEIPT JOURNAL

TOTAL IN JOURNAL

9854	8083
9857	1,850.00
9859	2,513.24

<u>receipt_no</u>	<u>account_no</u>	<u>journal</u>	<u>posting date</u>
4159514	10984065 8	9859	08/01/2006

<u>next_deposit</u>
100.00

Applied:

9861	915.00
9863	375.00
9864	100.00
9865	724.96
9867	787.36
9868	2,399.97
9869	3,559.26
9870	450.72
9872	725.00
9873	200.00
9874	181.66
9875	2,545.00
9876	100.00

Deposit Balancing

	A	B	AI Sep-06	AU Oct-06
0	Deposit Balance as of previous month (Per Harris Customer Deposits report)	a.	3,081,529.71	3,053,859.82
1				
2	Current month transactions:			
3	New Deposits (Per Harris G/L Posting)	b.	190,847.09	
4	Refunds (Per Harris G/L Posting, which is the same as PeopleSoft Transaction Detail report)	c.	(218,741.98)	
5	Deposit Balance as of current month computed	d=a+b+c	3,053,634.82	3,053,859.82
6				
7	Deposit Balance as of current month (Per Harris Customer Deposits report)	e.	3,053,859.82	
8				
9	Variance in Harris System	f=e-d	225.00	(3,053,859.82)
0				
1	Balance as of current month (Per PeopleSoft Trial Balance)	g.		
2				
3	Difference between Harris and PeopleSoft	h=e-g		
4				
5	Total Variance between			
6				
7	Starting with 0 difference in July			
8	DEPOSIT TOTAL FOR UPLOAD		(27,894.89)	
9	Noted Difference in "h"	i. = h-\$ in notes	(25.00)	
0	NOTES:			
1	Deposits Received on Future Accts		back to the	
2	SCR Audit Changes in Deposit		Added Adjustment to Deposit incoming.	
3			\$ 150.00	
4				
5			\$ 100.00	
6			Next deposit on acct10984065-08	
7			Shows now in Deposit balance	